



President
Shri. Bhupeshbhai Patel
Director
Prof. Dr. Vaishali Patil
(M.C.A., Ph. D.)

Registration No.: F-61022 (Mumbai) (Approved by AICTE New Delhi & Affiliated to North Maharashtra University, Jalgaon)

Out Ward No. : IMRD/ /20 -20

Date: 09/08/2023


Internal Quality Assurance Cell

Meeting Agenda for meeting : 17th June, 2023, at 11:30 am in conference hall


Meeting -1st

The points to be discussed in the meeting are as follows:-

1. Review of Action taken of the previous year meetings.
2. Discussion of action plan for current Academic Year 2023-24.
3. To review need staff and approve the appointment process.
4. To review infrastructural needs and updation.
5. To update ICT facilities during the year.
6. To promote faculty member to participate in FDP, seminar, conferences etc...
7. API Evaluation & Academic Planner of various Departments.
8. Discussion on CET and admission process for the Academic Year 2023-24.
9. About organizing Gender sensitization programs.
10. Focus on entrepreneurship development activities.
11. To review sports activities and to increase maximum students participation.
12. Carry on various good practices of the Institute; like Bridge Course, Induction program, Gender sensitization programs, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities through Yuvati sabha, NSS and SDD and other committees.
13. Any other subject of raised at the moment.


Dr. Manoj B. Patel
Coordinator - IQAC
RCPET's IMRD




Dr. Vaishali B. Patil
Chairman- IQAC
Director- RCPET's IMRD

R C PATEL EDUCATIONAL TRUST INSTITUTE OF MANAGEMENT RESEARCH & DEVELOPMENT, SHIRPUR

Karwand Naka, Shirpur, Dist.: Dhule.

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Registration No.: F-61022 (Mumbai) [Approved by AICTE New Delhi & Affiliated to North Maharashtra University, Jalgaon]

Out Ward No. : IMRD/ /20 -20

Date: 17/06/2023

Minutes of Meeting held on : 17th June., 2023, at 11:30 am

Meeting -1st: The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous year meetings	Welcome of all members and review of action taken of the previous meeting was given by coordinator Dr. Manoj B. Patel.
2	Discussion of action plan for A. Y. 2023-24	Action Plan for AY 2023-24 was put up, discussed and decided to implement accordingly.
3	To review need staff and approve the appointment process	Registrar put up the requirements of staff and approved by the committee.
4	To review infrastructural needs and updation.	Requirement for extra infrastructure was put up by the registrar and committee sanctioned the expansion.
5	To update ICT facilities during the year.	Expansion and updation of ICT facilities was put up and approved by the committee.
6	To promote faculty member to participate in FDP, seminar, conferences etc...	Committee sanctioned the funds fro faculty development activities.
7	API Evaluation & Academic Planner of various Departments.	Committee suggested API evaluation process to be started and department wise academic plans were shown to committee members.
8	Discussion on CET and admission process for the Academic Year 2023-24.	CET schedule and admission process and preparation for it was discussed with committee members.
9	About organizing Gender sensitization programs	Coordinator explained about planning of Gender sensitization programs like Workshop, Film festival, seminars etc... and committee approved the funds.

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10	Focus on entrepreneurship development activities.	After discussion, it was decided to give more focus on Entrepreneur Development activities and to sign MoU with related organizations.
11	To review sports activities and to increase maximum students participation	Sports Activity plan for AY 2023-24 was put up by Physical Director and approved it with the suggestions for more efforts for maximum participation of students.
12	Carry on various good practices of the Institute; like Bridge Course, Induction program, Gender sensitization programs, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities through Yuvati sabha, NSS and SDD and other committees.	Director put up the review of overall activities of the institute, Committee appreciated the efforts and suggested to continue various best practices like-Bridge Course, Induction program, Gender sensitization programs, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities through Yuvati sabha, NSS and SDD and other committees etc...
13	Any other subject of raised at the moment.	--- Nil---

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Coordinator - IQAC
RCPET's IMRD

Dr. Vaishali B. Patil
Chairman- IQAC
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Out Ward No. : IMRD/ /20 -20


Date: 17/06/2023

Internal Quality Assurance Cell


Following members were present in the meeting held on 17th June., 2023:-

Sr.	Name	Designation
1	Prof. Dr. Vaishali B. Patil	Chairperson (Director, RCPET's IMRD)
2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
3	Dr. K. B. Patil	Educationalist (<i>Former Vice Chancellor, K. B. C. North Maharashtra University, Jalgaon</i>)
4	Mr. Vinay G. Bhandari	Employer (<i>CEO, Yogi Cotex</i>)
5	Mr. Vinod B. Patel	Local society Representative (DBA, The Shirpur Peoples' Co-op. Bank, Shirpur)
6	Mr. Manoj N. Behere	Teacher Representative (HOD MCA)
7	Dr. Manoj B. Patel	Coordinator (HOD MMS)
8	Dr. Tushar R. Patel	Teacher Representative (HOD, UG Programs)
9	Mrs. Vaishali A. Gorle	Administrative Officer (Registrar)
10	Mr. Mahendra R. Patil	Alumni Representative (<i>Asst. Vice-President, Barclays Global Service Center Pvt. Ltd. Pune India.</i>)
11	Mrs. Gayatri Mayur Patil	Alumni Representative (<i>Sr. Senior Cyber security Engineer, in PSA, Singapore</i>)
12	Mr. Nikhil Hiralal Sojal	Alumni Representative (<i>Deputy Manager Marketing, Hcg Manavata Cancer Centre Nashik</i>)

**Note: - Mr. Nikhil Sojal, Gayatri Patil and Dr. K. B. Patil Sir prior informed about their non-availability.*


Dr. Manoj B. Patel
Coordinator – IQAC, IMRD




Dr. Vaishali B. Patil
Chairman- IQAC, Director IMRD

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Out Ward No. : IMRD/ /20 -20

Date: 11/12/2023


Internal Quality Assurance Cell

Meeting Agenda for : 19th Dec., 2023, at 4:00 pm in conference hall


Meeting -2nd

The points to be discussed in the meeting are as follows:

1. Review of Action taken of the previous meeting.
2. To review the AC, Solar & infrastructure upgradation.
3. To organize the research oriented activities like Conference, Seminar etc...
4. To review training and placement activities.
5. To initiate business consultancy related activities.
6. To review and develop linkages with industries and organizations.
7. To review the activities under Yuvati Sabha for girls.
8. To promote and jointly organize Competitive Exam Guidance sessions with Ketkiben Mukehsbhai Patel Central Library.
9. To review the results of previous semester.
10. To organize social activities in collaboration with government bodies.
11. To review the readiness for applying NAAC 2nd Cycle.
12. Any other points raised at the moment.


Dr. Manoj B. Patel
Coordinator – IQAC, IMRD




Dr. Vaishali B. Patil
Chairman- IQAC, Director IMRD

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Out Ward No. : IMRD/ /20 -20

Date: 19/12/2023

Minutes of Meeting held on : 19th Dec., 2023, at 4:00 pm

Meeting -2nd : The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	Welcome of all members and review of action taken of the previous meeting was given by IQAC coordinator Dr. Manoj B. Patel.
2	To review the AC, Solar & other instruments upgradation.	The need of Air Conditioners, Solar panel and other related instruments was put up by registrar and committee approved it.
3	To organize the research oriented activities like Conference, Seminar etc...	Committee reviewed the research related programs status and suggested to organize more activities like conference, seminar etc... and also sanctioned the funds for this.
4	To review training and placement activities.	Review of Training & Placement activities was given and committee suggested to organize rigorous training programs and more focus on placement.
5	To initiate business consultancy related activities.	Committee reviewed the Entrepreneurship development activities, and suggested to initiate the business consultancy activities.
6	To review and develop linkages with industries and organizations.	Committee insisted the tie up with industries and government bodies etc...
7	To review the activities under Yuvati Sabha for girls.	Committee asked the efforts for girls welfare and activities under Yuvati Sabha were reported to committee. Committee was satisfied with this.
8	To promote and jointly organize Competitive Exam Guidance sessions with Ketkiben Mukehsbhai Patel Central Library.	Committee suggested to organize Competitive Exam Guidance sessions with Ketkiben Mukehsbhai Patel Central Library, And director ensured for it.
9	To review the results of previous semester.	The results of previous semester were shown to committee. The committee congratulated whole team for the best results.

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10	To organize social activities in collaboration with government bodies.	The plan of Social activities in collaboration with Govt. Hospital, Red Ribbon Club, Tahasildar Office, Municipal Corporation etc... and was put up & appreciated buy the committee.
11	To review the readiness for applying NAAC 2 nd Cycle.	IQAC Coordinator Dr. Manoj Patel sir reported the preparation for NAAC 2 nd Cycle.
12	Any other points raised at the moment.	---Nil---

Dr. Manoj B. Patel
Coordinator - IQAC
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Out Ward No. : IMRD/ /20 -20


Date: 19/12/2023

Internal Quality Assurance Cell


Following members were present in the IQAC meeting held on : 19th Dec., 2023:-

Sr.	Name	Designation
1	Prof. Dr. Vaishali/B. Patil	Chairperson (Director, RCPET's IMRD)
2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
3	Dr. K. B. Patil	Educationalist (<i>Former Vice Chancellor, K. B. C. North Maharashtra University, Jalgaon</i>)
4	Mr. Vinay Bhandari	Employer (CEO, Yogi Cotex)
5	Mr. Vinod B. Patel	Local society Representative (DBA, The Shirpur Peoples' Co-op. Bank, Shirpur)
6	Mr. Manoj N. Behere	Teacher Representative (HOD MCA)
7	Dr. Manoj B. Patel	Coordinator (HOD MMS)
8	Dr. Tushar R. Patel	Teacher Representative (HOD, UG Programs)
9	Mrs. Vaishali A. Gorle	Administrative Officer (Registrar)
10	Mr. Mahendra R. Patil	Alumni Representative (<i>Asst. Vice-President, Barclays Global Service Center Pvt. Ltd. Pune India.</i>)
11	Mrs. Gaytri Mayur Patil	Alumni Representative (<i>Sr. Senior Cyber security Engineer, in PSA, Singapore</i>)
12	Mr. Nikhil Hiralal Sojal	Alumni Representative (<i>Deputy Manager Marketing, Hcg Manavata Cancer Centre Nashik</i>)

***Note:** - Dr. K. B. Patil Sir, Mr Mahendra Patil and Gayatri Patil prior informed about their non-availability.


Dr. Manoj B. Patel
Coordinator – IQAC, IMRD




Dr. Vaishali B. Patel
Chairman- IQAC, Director IMRD

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Director
Prof. Dr. Vaishali Patil
(M.C.A., Ph. D.)

Out Ward No. : IMRD/ /20 -20


Date: 22/04/2024

Internal Quality Assurance Cell


Meeting Agenda for : 30th Apr., 2024, at 11:00 am in conference hall

Meeting -3rd

1. To review the action taken of previous meeting.
2. To review the infrastructural development.
3. To review the training and placement activities.
4. To review the gender sensitization activities.
5. Review of social activities and NSS Camp.
6. To review the collaborative activities with Govt. & Pvt. Organizations.
7. To review the research related activities.
8. To review the programs conducted for girls.
9. Review of Staff development activities conducted.
10. To review the preparation of applying for NAAC 2nd Cycle.
11. Approval for action plan for A.Y. 2024-25.
12. Any other last moment discussions.


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Coordinator - IQAC
RCPET's IMRD




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(M.C.A., Ph. D.)


Out Ward No. : IMRD/ /20 -20

Date: 30/04/2024


Minutes of Meeting held on : 30th Apr., 2024, at 11:00 am

Meeting -3rd : The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	Welcome of all members and review of action taken of the previous meeting was given by coordinator Dr. Manoj B. Patel.
2	To review the status of infrastructural development.	The updation in infrastructure were given by the Director Madam.
3	Review of Training & Placement activities.	Training and Placement officer presented placement report and appreciated by committee members.
4	To review the gender sensitization activities.	Gender sensitization activities report was given by the student development officer.
5	Review of social activities and NSS Camp etc...	The NSS coordinator reported about social activities conducted and about NSS camp.
6	To review the collaborative activities with Govt. & Pvt. Organizations.	The report about MoU & Lol was given.
7	To review the research related activities.	The updated data about Ph.D. awarded, Guide-ship And Research Center was given by Dr. M. B. Patel, committee appreciated the progress in research.
8	To review the programs conducted for girls.	Girls specific programs report was given.
9	Review of Staff development activities conducted	Report of Staff Development activities given by coordinator.
10	To review the preparation of applying for NAAC 2nd Cycle.	The status of preparation for NAAC 2nd cycle was given by Dr. M. B. Patel.
11	Approval for action plan for A.Y. 2024-25.	IQAC coordinator gave briefing of AQAR (AY 2024-25) and was approved by committee.
12	Any other last moment discussions	--- Nil---


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Coordinator - IQAC, IMRD




Dr. Vaishali B. Patil
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**Note: - Mr. R. C. Bhandari Sir and Mahendra Patil Sir prior informed about their non-availability.*


Dr. Manoj B. Patel
Coordinator – IQAC, IMRD




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