



President
Shri. Bhupeshbhai Patel

Director
Prof. Dr. Vaishali Patil
(M.C.A., Ph. D.)

Registration No.: F-61022 (Mumbai) (Approved by AICTE New Delhi & Affiliated to North Maharashtra University, Jalgaon)

Out Ward No. : IMRD/ 77 /20 20 -20 21

Date: 29 / 06 /20 20


Internal Quality Assurance Cell

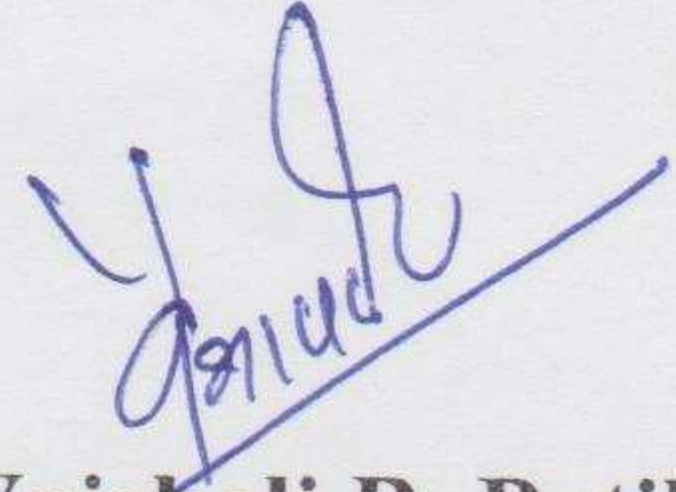
Meeting Agenda for : 2nd July, 2020, at 4:00 pm.

Meeting -1st

The points to be discussed in the meeting are as follows:-

1. Review of Action taken of the previous year meetings.
2. Discussion of action plan for A. Y. 2020-21.
3. To decide about increasing intake of UG programs.
4. To review of admission, results and online teaching and online activities.
5. To focus on conducting regular activities in online mode along with academic.
6. Planning of training and placement activities.
7. Infrastructure modernization and staff requirement during the current year.
8. Review AQAR of AY 2019-20.
9. Any other points to be shared and discussed.


Dr. Manoj B. Patel
Coordinator - IQAC
RCPET's IMRD


Dr. Vaishali B. Patil
Chairman- IQAC
Director- RCPET's IMRD



R C PATEL EDUCATIONAL TRUST INSTITUTE OF MANAGEMENT RESEARCH & DEVELOPMENT, SHIRPUR

Karwand Naka, Shirpur, Dist.: Dhule.
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Out Ward No. : IMRD/ 77 /20 20 -20 21

Date: 02/07 /2020

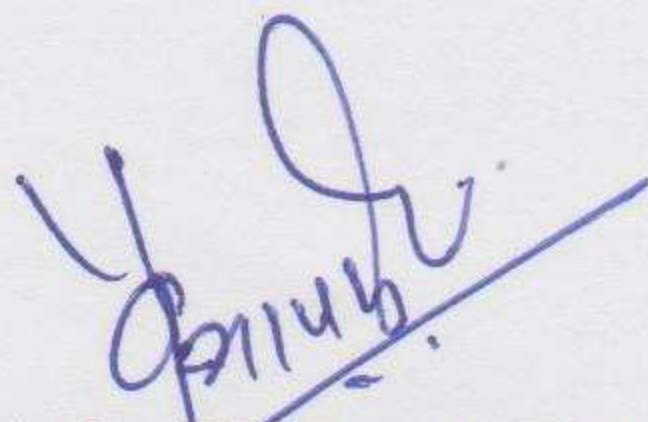
Internal Quality Assurance Cell

Minutes of Meeting held on 2nd July, 2020, at 4:00 pm.

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous year meetings.	IQAC coordinator Dr. Manoj B. Patel welcomed of all members. Review of action taken of the previous meeting was given by him.
2	Discussion of action plan for A. Y. 2020-21.	Plan for AY 2020-21 was readout, discussed and decided to work accordingly.
3	To decide about increasing in intake of UG programs.	Proposal of increase in intake of UG program- BCA & BBA was put up and approved.
4	To review of admission, results and online teaching and online activities.	Report of admission status, result and online teaching was given.
5	To focus on conducting regular activities in online mode along with academic.	Institute regular activities like Bridge Course, Induction Program, Alumni Interaction, Library Activities, Industry - Institute Interaction, Training and Placement Activities, Social Activities and various Competitions etc.
6	Infrastructure modernization and staff requirement during the current year.	Purchase & Staff Requirements for A.Y. 2020-21 were put up by registrar and approved.
7	Review AQAR of AY 2019-20	AQAR of AY 2019-20 was put up and permitted to submit.


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Out Ward No. : IMRD/ 77 /20 20 -20 21

Date: 02/07 /2020


Internal Quality Assurance Cell

Meeting held on 2nd July, 2020, at 4:00 pm.

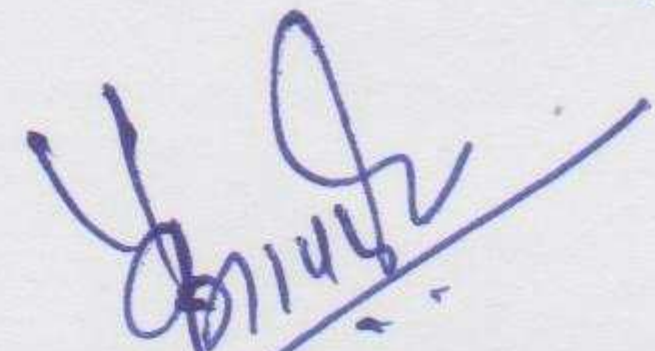
Following members were present in the IQAC meeting:-

SN	Name	Designation
1	Prof. Dr. Vaishali B. Patil	Chairperson (Director, RCPET's IMRD)
2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
3	Dr. K. B. Patil	Educationalist (Former Vice Chancellor, K. B. C. North Maharashtra University, Jalgaon)
4	Mr. Vinay Bhandari	Employer (CEO, Yogi Cotex)
5	Mr. Vinod B. Patel	Local society Representative (DBA, The Shirpur Peoples' Co-op. Bank, Shirpur)
6	Mr. Manoj N. Behere	Teacher Representative (HOD MCA)
7	Dr. Manoj B. Patel	Coordinator (HOD MMS)
8	Mr. Tushar R. Patel	Teacher Representative (HOD, UG Programs)
9	Mrs. Vaishali A. Gorle	Administrative Officer (Registrar)
10	Mr. Sachin V. Acharya	Alumni Representative (Project Manager, IT Shastra, Pune)
11	Mrs. Ashwini D. Shah	Alumni Representative (Sr. Product Engineer, Symphony Services Corp. (India) Pvt. Ltd, Pune)
12	Mr. Sandipsing S. Rajpal	Alumni Representative (Prop. Hotel Sher-E-Punjab, Shahada)

*Note: - Mr. Vindo Patel, Mr. Sachin Acharya, prior informed about their non-availability.


Dr. Manoj B. Patel
Coordinator - IQAC
RCPET's IMRD




Dr. Vaishali B. Patil
Chairman- IQAC
Director- RCPET's IMRD

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Out Ward No. : IMRD/ 122/20 20 -20 21

Date: 23 / 12 / 20 20


Internal Quality Assurance Cell

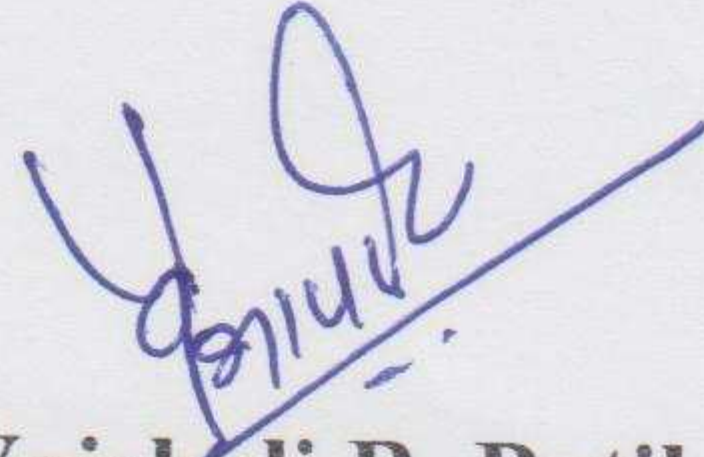
Meeting Agenda for : 28th Dec., 2020, at 3:30 pm.

Meeting -2nd

The points to be discussed in the meeting are as follows:

1. Review of Action taken of the previous meeting.
2. Review of Training & Placement activities.
3. Review about Vaccination of staff and students.
4. Review of precautions taken for protection from Covid-19.
5. API Evaluation & Academic Planner of various Departments.
6. Review of curricular, co-curricular and extra-curricular activities conducted.
7. Review of university examinations schedule.
8. About installation of Lift.
9. Social activities & Staff development activities
10. Any other points to be shared and discussed.


Dr. Manoj B. Patel
Coordinator - IQAC
RCPET's IMRD


Dr. Vaishali B. Patil
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Out Ward No. : IMRD/ 122/20 20 -20 21

Date: 28/12/2020

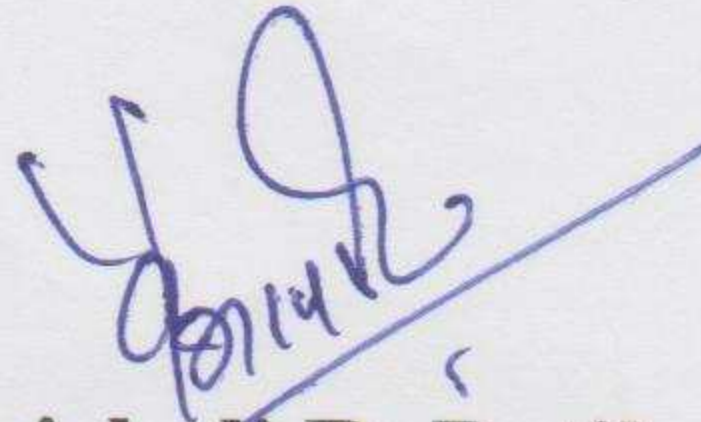
Internal Quality Assurance Cell

Minutes of Meeting held on 28th Dec., 2020, at 3:30 pm.

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	Welcome of all members and action taken of the previous meeting was readout by coordinator Dr. Manoj B. Patel.
2	Review of Training & Placement activities.	Training & Placement Officer gave briefing of training programs conducted and preparation about placement drives.
3	Review about Vaccination of staff and students	Vaccination status was given; committee was satisfied with almost vaccination of 1 st dose.
4	Review of precautions taken for protection from Covid-19.	Safety measures and precautions
5	API Evaluation & Academic Planner of various Departments.	API evaluation was reported and department wise academic plans were shown to committee members.
6	About curricular, co-curricular and extra-curricular activities.	Reporting of various activities was given.
7	Review of university examinations schedule.	Details of university examination were given.
8	About installation of Lift.	Lift work is in progress.
9	Social activities & Staff development activities	Staff development activities- Orientation Program, Professional Ethics, Road safety awareness, Innovative Teaching etc. and Social activities conducted like tree plantation, sanitary pad awareness in tribal areas etc. were reported.


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Out Ward No. : IMRD/ 122/20 20 -2021

Date: 28/12/2020

Internal Quality Assurance Cell

Meeting held on 28th Dec., 2020, at 3:30 pm.

Following members were present in the IQAC meeting:-

SN	Name	Designation
1	Prof. Dr. Vaishali B. Patil	Chairperson (Director, RCPET's IMRD)
2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
3	Dr. K. B. Patil	Educationalist (Former Vice Chancellor, K. B. C. North Maharashtra University, Jalgaon)
4	Mr. Vinay Bhandari	Employer (CEO, Yogi Cotex)
5	Mr. Vinod B. Patel	Local society Representative (DBA, The Shirpur Peoples' Co-op. Bank, Shirpur)
6	Mr. Manoj N. Behere	Teacher Representative (HOD MCA)
7	Dr. Manoj B. Patel	Coordinator (HOD MMS)
8	Mr. Tushar R. Patel	Teacher Representative (HOD, UG Programs)
9	Mrs. Vaishali A. Gorle	Administrative Officer (Registrar)
10	Mr. Sachin V. Acharya	Alumni Representative (Project Manager, IT Shastra, Pune)
11	Mrs. Ashwini D. Shah	Alumni Representative (Sr. Product Engineer, Symphony Services Corp. (India) Pvt. Ltd, Pune)
12	Mr. Sandipsing S. Rajpal	Alumni Representative (Prop. Hotel Sher-E-Punjab, Shahada)

**Note: - Mr. Vinay Bhandari, Ashiwini Shah and Sandipsing Rajpal prior informed about their non-availability.*

Dr. Manoj B. Patel
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Out Ward No. : IMRD/ 145/20 21 -20 22


Date: 10 / 06 / 20 21

Internal Quality Assurance Cell

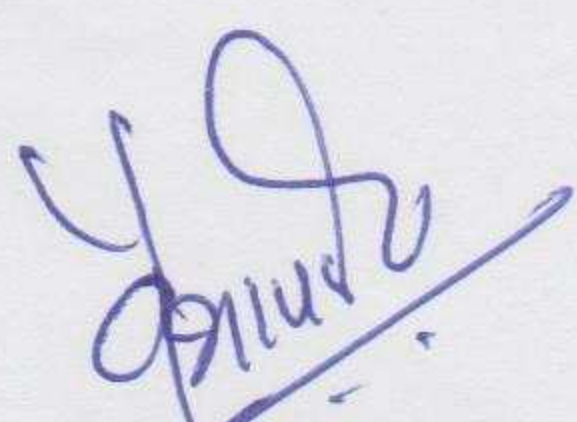
Meeting Agenda for : 15th June, 2021, at 4:00 pm.

Meeting -3rd

1. Review of action taken of previous meeting.
2. Review on training and placement activities.
3. Review of student development activities organized.
4. Action Plan for A.Y. 2021-22.
5. About submission of AQAR of AY 2020-21.
6. Any other last moment discussions.


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Out Ward No. : IMRD/ 145/2021 -20 22

Date: 15 / 06 / 20 21

Internal Quality Assurance Cell

Minutes of Meeting held on 15th June, 2021, at 4:00 pm.

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	IQAC coordinator Dr. Manoj B. Patel welcomed of all members. Review of action taken of the previous meeting was given by him.
2	Review of Training & Placement activities.	TPO gave report of training programs organized and placement report.
3	Review of student development activities organized.	Various activities under NSS, SWD, Yuvati Sabha, CSI etc. were reported.
4	About submission of AQAR of AY 2020-21.	IQAC coordinator gave briefing of AQAR (AY 2020-21) and was approved by committee for submission.
5	Action Plan for A.Y. 2021-22.	Action plan for A. Y. 2021-22 put up in front of committee and with few suggestions it was approved.

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Date: 15/06/2021


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Meeting held on 15th June, 2021, at 4:00 pm.

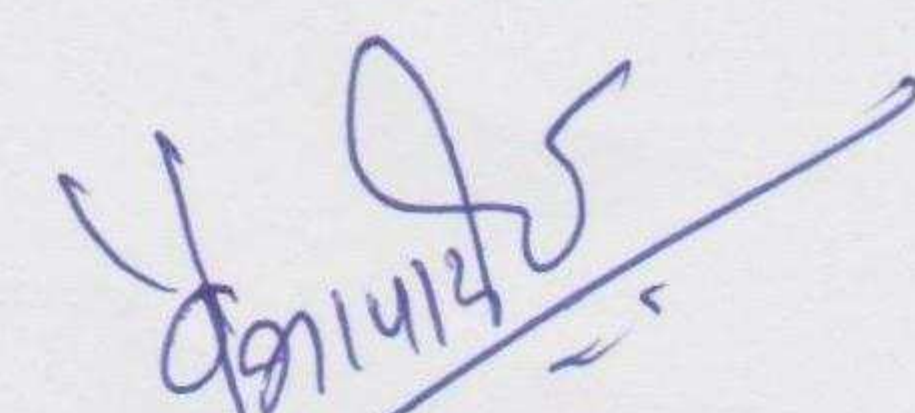
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**Note: - Mr. Rajgopal Bhandari, Sachin Acharya and Sandipsing Rajpal prior informed about their non-availability.*


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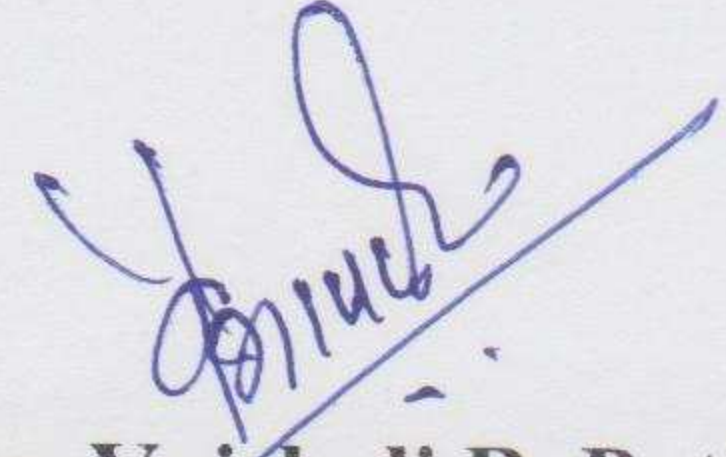
Date: 15/06/2021

Future Plan of action for A. Y. 2021-22

(Approved by IQAC in the meeting held on 15th June, 2021)

1. Considering Covid-19 pandemic, follow all instructions of government.
2. Focus on social activities considering Covid-19 pandemic situation.
3. Organize social activities for environment conscious, entrepreneurship development, gender sensitization, self-defense training programs etc. for students.
4. Modernization of infrastructural facilities.
5. Provide the Lift facility.
6. Updating the resources like Computers, Benches and other ICT related facilities.
7. Review of increase in intake seats of UG & PG Programs.
8. Focus on Training and Placement activities.
9. Carry on various good practices of the Institute; like Bridge Course, Induction program, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities in Online / Offline mode.


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