



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	R. C. PATEL EDUCATIONAL TRUST'S INSTITUTE OF MANAGEMENT RESEARCH AND DEVELOPMENT, SHIRPUR
• Name of the Head of the institution	Dr. Vaishali B. Patil
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02563251028
• Mobile no	9823299973
• Registered e-mail	rcpimrd@gmail.com
• Alternate e-mail	manojpat101@gmail.com
• Address	RCPET's IMRD, Karvand Naka Campus
• City/Town	Shirpur
• State/UT	Maharashtra
• Pin Code	425405
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon				
• Name of the IQAC Coordinator	Dr. Manoj B. Patel				
• Phone No.	2563251028				
• Alternate phone No.	9850156700				
• Mobile	9850156700				
• IQAC e-mail address	rcpimrdnaac@gmail.com				
• Alternate Email address	manojpat101@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.rcpimrd.ac.in/wp-content/uploads/2023/08/AQAR-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/2-Part-A-4-2-Part-A-4-1.1.2-Academic-Calendar-2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.56	2019	01/05/2019	30/04/2024
6.Date of Establishment of IQAC			24/01/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute Level	Economic Backword Category	KBC NMU/ State Govt.	2022-23	153000
Institute Level	Earn & Learn Scheme	KBC NMU Jalgaon	2022-23	143080
Institute Level	Student Development	KBC NMU Jalgaon	2022-23	15000
IT Coordinator Grant	Online Exam	KBC NMU Jalgaon	2022-23	43800
Practical Examination	Examination	KBC NMU Jalgaon	2022-23	566250
Institute Level	Red Ribbon Club	State Govt.	2022-23	4000
Institute Level	NSS Grant	KBC NMU Jalgaon	2022-23	54297
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Stimulate Entrepreneurship Development & Business consultancy activities:- Considering future trends and efforts of government for promotion of Entrepreneurship & startup, institute focused on activities for Entrepreneurship Development. Institute signed MoU with government and private organizations for entrepreneurship development. Major activities conducted are:- Introduction to ED Cell, Entrepreneurship Development and Business Consultancy Awareness Programme, Seminar on recent trends in Start ups, Seminar on Franchise Business Model, Seminar on MSME (Micro, Small, Medium Enterprise) Business opportunities, Seminar on Entrepreneurship Development, Seminar on "Institute and Government Initiative for Entrepreneurship Development, Orientation Program "INNOVENT Discover the Innovative Entrepreneur in You", Session on Impact of Budget 2023-24 on MSME Sector etc..

2. Focus on Training and Placement activities:- Training & Placement Cell prepared calendar of training & placement activities. Various training programs at institute level & by third party are organized. Institute has signed MoU & LoI with various reputed industries and professional training organizations. Various Online and offline campus drives were organized. Some of the major training programs are:- 12 Days Employability Development Program by Campus Credential, 9 Days Employability Development Program in association with Campus Credential- Mumbai, Skill Development Training by Rubicon -Pune, One week Soft skills Training Program by Eminence Skill Development, AI with Python Session by Friends Union for Energising Lives (FUEL), Eminence Skill Development Training, 3 Days Aptitude training program by Friends Union for Energizing Lives (FUEL), 13 days AI with Python Session by Friends Union for Energising Lives (FUEL), 12 Days Skill Development Training for by Infosys, 10 Days Employability Skills Development Program by Campus Credential, 15 Days Skill Development Training for MCA by Infosys, Residential Technical Training program for SYBCA at FUEL, Pune etc.. For placement, various activities done are - Guidance of preparing CV, training and practice of aptitude and soft skills, group discussions, mock interviews, technical & aptitude test series, brain storming sessions, expert / guest lecturers of industry personnel, career opportunities, Alumni Meet 2023 at Pune, Industrial Visit at Infosys, Pune etc.. Various Online and offline campus drives were organized, in which 453 students appeared, the got 265 offers.

3. Professional Development of Staff: Institute always promotes for

professional development of staff members. Institute provides all support for attending various Seminars, Workshops, Conferences, Certifications, FDPs etc. in Online and Offline mode. As a result there is remarkable increase in active participation of development programs. • Institute organized total 11 professional development and administrative training programs (8 for teaching staff & 3 for non-teaching staff. • The participation and completion of 66 FDP/ Webinar/ Workshops by 25 faculty Members. • Participation in Avishkar - University level research festival.

4. Research Promotion: Institute promotes for research by providing funds, DL and resources for the research by faculty members. Institute provides grants for attending Seminar, workshops, conferences, research publication etc. Institute faculty members attended 66 FDP / webinar / seminar etc. • Institute provided fund of Rs. @ 50,000/- to attend Conference / Workshop / Seminar / webinar etc.. to 29 faculty members. • Institute have 9 faculty member awarded Ph. D. degree and 6 faculty members are pursuing Ph.D. • During the year, two faculty members got recognition as a Ph. D. guide. • Two research centers - One in Science & Technology and another in Computer Management are also approved by the university. • 20 Research papers are published in reputed National / International journals. • Faculty members also published 10 Books & papers in Conference proceeding. • Various activities for research promotion are also conducted. • Organized - National Level Conference on "New Frontiers in Management For Sustainable Business Development".

5. Social activities for holistic development of students:- Institute organizes various social and extension activities at institute level, in collaboration with Govt. Hospital, Red Ribbon Club, Tahasildar Office, Municipal Corporation etc.. under the NSS, Student Welfare department, it gives and exposure to society and students knows the various social problems and they get attached with society and also realizes their responsibility towards society. Major activities are :- Yoga Day, Disaster Management, Tree Plantation, Organ Donation Day, NSS Day, NSS Camp, River Cleanliness Drive, Blood Donation Camp, Birth & Death Anniversary of national leaders, Reading Inspiration Day, Book Exhibition, National Unity Day, Constitution Day, Youth Day, AIDS Awareness campaign, Go Green for Mahavitaran, International Day of Indigenous People, Swaraj Mahotsav Har Ghar Tiranga GharGhar Tiranga, Nirmalya Sankalan Program, Clean India Campaign, Shiv Swarajya Din, "Plog Run" Clean Survey 2023 & River Cleaning -Under Mazi Vasundhara Mission etc..

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Increase the ICT facilities	The ICT facilities like computer lab developed, computers, generator and UPS are purchased.
2. Modernization of Library	The Library is modernized with new furniture, Air conditioned reading room and Digital Library, staff section, stacking area etc.. are developed.
3. Organize social activities for environment conscious, entrepreneurship development, gender sensitization, self-defense programs etc. for students	Institute organized a large number of social activities - at Institute level, in collaboration with Govt. Hospital, Red Ribbon Club, Tahasildar Office, Municipal Corporation etc.. During the year - major social activities organized are- Yoga Day, Disaster Management, Tree Plantation, Organ Donation Day, NSS Day, NSS Camp, River Cleanliness Drive, Blood Donation Camp, Birth & Death Anniversary of national leaders, Reading Inspiration Day, National Unity Day, Constitution Day, Youth Day, AIDS Awareness campaign etc..
4. Modernization of infrastructural facilities	The class rooms are equipped with Smart Boards, sound system etc.
5. Increase add on & certificate courses	The certificate course in Banking Operations, International Business, Professional Communication Skills, Supply Chain Management, Full Stack Development, and .Net Framework are added under university during this year.
6. More focus on Sports activities	Sports Activity plan was prepared and the training

workshop, trial matches, competitions, selection process were carried out. The intercollegiate and higher level matches for different games were organized and increased the participation. The sessions for players and staff were also organized.

7. Focus on Training and Placement activities

Training & Placement Cell prepared calendar of training & placement activities. Various training programs at institute level & by third party are organized. Institute has signed MoU & LoI with various reputed industries and professional training organizations. Various Online and offline campus drives were organized. Some of the major activities are :- 12 Days Employability Development Program by Campus Credential, 9 Days Employability Development Program in association with Campus Credential- Mumbai, Skill Development Training by Rubicon -Pune, One week Soft skills Training Program by Eminence Skill Development, AI with Python Session by Friends Union for Energising Lives (FUEL), Eminence Skill Development Training, 3 Days Aptitude training program by Friends Union for Energizing Lives (FUEL), 13 days AI with Python Session by Friends Union for Energising Lives (FUEL), 12 Days Skill Development Training for by Infosys, 10 Days Employability Skills Development Program by Campus Credential, 15 Days Skill Development Training for MCA by Infosys, Residential

	<p align="center">Technical Training program for SYBCA at FUEL, pune. Etc...</p>
<p>8. Focus on Research by faculty members and start the research center</p>	<p>The two faculty members got recognition as a Ph. D. guide and the two research centers - One in Science & Technology and another in Computer Management are also approved by the university. Various activities for research promotion are also conducted. The National Conference, sessions of Research Methodology etc. are also organized.</p>
<p>9. Stimulate Entrepreneurship Development & Business consultancy activities</p>	<p>Activities for Entrepreneurship Development are given more focus, various sessions for increasing awareness about ED are organized. The competitions in association with other organizations were organized, The BI -to - BI University level Competition, Talks with Entrepreneurs etc. were the major among this. Institute also signed MoU with other organizations for Entrepreneurship Development.</p>
<p>10. Carry on various good practices of the Institute; like Bridge Course, Induction program, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities</p>	<p>Best practices of Institute like- Gender sensitization workshop, Film Festival, Bridge Course, Induction program, Seminar, Workshop, Industrial visits, sports Days, cultural activities, annual day, Poster presentation competition, Software exhibitions, Alumni Interaction, Career guidance sessions, Alumni Mee, Faculty Development Program, Orientation Program etc... are organized during the year.</p>
<p>13. Whether the AQAR was placed before</p>	<p>Yes</p>

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
IQAC	30/03/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	18/02/2023

15. Multidisciplinary / interdisciplinary

National Education Policy (NEP 2020) envisions an education system rooted in Indian ethos that contributes directly to transforming India, that is Bharat, sustainably into an equitable and vibrant knowledge society. The Institute is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and hence as per university guidelines institute will proceed to implement National Education Policy-2020. A few programs /webinars on road map of NEP education have also been attended by the senior faculty members. The institute is already a holistic and multi-disciplinary institution offering a fine mix of programs belonging to Science, Technology, Commerce and Management faculty. Few programs have the Choice Based Credit System (CBCS). The CBCS emphasizes that all programs have well defined Program, Program-Specific and Course outcomes, all in sync so that the graduates demonstratively possess the requisite knowledge and exhibit skills-attitude that start-up, entrepreneurship /business incubation/ industrial /public services need from time to time.

16. Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) will be of great help to the students. The ABC will digitally store the academic credits earned from various Higher Education Institutions so that degrees can be awarded, considering the credits earned by the students. It will allow students to take courses as per their vocational, professional, or intellectual requirements. It will also allow them for suitable exit and re-entry points. This will enable students to select the best courses or combinations that suit their aptitude and quest for knowledge. Such choices will be more friendly to students considering associated logistics and cost

of the course opted. The ABC can allow students to tailor their degrees or make specific modifications and specifications rather than undergoing the rigid, regularly prescribed degree or courses of a single university or autonomous college. It can be achieved through multiple entries and exits for the students to complete their degree to suit their time preferences by providing mobility across various higher education institutions. With freedom of mobility, the ABC will help decrease dropouts and increase the Gross Enrolment Ratio (GER) in higher education. The Academic Bank of Credit concept is yet to be implemented by the Institute. As the institute is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, the institute will proceed to implement ABC concept as per guidelines by the university. The registration of 1st year students for ABC is done.

17.Skill development:

NEP-2020 emphasizes on the Vocational and Technical Education which is aimed at making individuals that will be well armed with skills and knowledge to enable them secure employment either by establishing a small-scale outfit, or by being gainfully employed. The Institute understands the importance of skill development for better job opportunity, start-ups and entrepreneurships. Institute started certificate courses which will add value to their main program and will develop the technical and softskill.

Institute organizes various seminars, workshops, alumni sessions, industry expert interactions for the technical and soft skill development of the students. These training programs are conducted in two modes- by the in-house faculty members and by the third party organizations. Institute signed MoUs with industries, corporate training organizations, government bodies etc. Through these the various training programs are conducted. Institute have devised new methods for evaluations like- poster presentation for the environment subject, presentation competition for the field work, software exhibition for the project etc. This resulted in various confidence boosting, presentation skills, research thinking, experiential learning and gave them chance to implement their knowledge practically. All these things helped in their overall development and can be observed through increased placement, university toppers etc...

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A good education institution is one in which every student feels welcomed and cared for, where a safe and stimulating learning environment exists, where a wide range of learning experiences with multiple subjects and courses are offered, in local language as well, and where good physical infrastructure and appropriate resources conducive to learning are available to all students. NEP 2020 also emphasizes on the importance, relevance, and beauty of the classical languages and literature of India that cannot be overlooked. In addition to Sanskrit, other classical languages and literatures of India, should be included in curriculum. Equally more efforts should be put for local languages having rich oral and written literatures, cultural traditions, and knowledge. Institute follows the Indian culture in various activities and tries to depict its importance. In few courses, faculty members are using the local Indian language for better understanding of the concepts. Institute is promoting faculty members to attend the various programs on the Indian Knowledge System and understanding its importance as well on the efforts of implementing it in the institute. Also as per guidelines of university, institute will take necessary steps for integrating Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The CBCS emphasizes that all programs have well defined Program, Program-Specific and Course outcomes, all in sync so that the graduates demonstratively possess the requisite knowledge and exhibit skills-attitude that start-up, entrepreneurship / business incubation / industrial / public services need from time to time. The courses under CBCS are identified as per the local job opportunities, market needs and skill requirements. The UG and PG Programs have been embedded with the experiential learning components. The Institute encourages interdisciplinary, creativity and innovation in its teaching-learning processes, associating theoretical knowledge and practical training for problem solving. The institute adopt conventional as well as modern teaching methodologies to make the learning process student centric. Teachers support the conventional lecture methods by other modern teaching methodologies to make the learning process more interesting and enriching to the students. The blended teaching learning is used. The institute offers various online courses of National and International recognitions like COURSEERA SWAYAM, NPTEL and also the certificate courses.

20.Distance education/online education:

The UGC has now made mandatory 40% online teaching learning process in higher education. Due to COVID 19 crisis, since March 2020, the Institute has continued all aspects of teaching, practicals, projects in online mode. However, at present the Institute is not offering any program in distance /online mode. Being an affiliated institution, Institute has to follow the guidelines of university. However institute is planning to provide some percentage of curriculum of few additional training programs in combination of Online and offline mode. The faculty members will share the video lectures, study material, quiz etc. which students have to prepare and appear for assessment tests. The institute has a robust IT Infra-structure, Wi-Fi enabled campus, Computer Labs and Classrooms with Internet connectivity all supportive for a blended learning experience for the students.

Extended Profile

1.Programme

1.1	389
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1580
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	330
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	358
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		40
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		40
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		14
Total number of Classrooms and Seminar halls		
4.2		236.92
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		265
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>Institutes adhere to the university-recommended curriculum in a structured way. The university provides an tentative calendar for each semester with the start and end dates.</p>		

The institute compiles an academic calendar with dates for internal exams and events based on the university's provision of a tentative schedule for each semester. This enables institutions to alter their curriculum throughout the time frame given if needed. This helps institutes to stay on track with the university's curriculum and ensure that students are able to complete it within the set deadlines.

The institute also plans and establishes the internal examination criteria and distributes the subjects in accordance with the preferences of the faculty. The number of lectures needed, individual activities, and teaching plans for each unit are all planned out by the faculty.

Institutions use a Parent Teacher Student System to monitor student information. This system enables communication and progress tracking between parents, teachers, and students.

By hosting competitions, expert discussions, industrial visits, and the signing of LOIs and MOUs with businesses, institutes also help to bridge the gap between the worlds of academia and industry. Student's preparation for their careers is enhanced by this exposure to the real world.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/6-1.1.1-6-1.1.1-supporting-doc.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The academic calendar acts as a stepping stone for the Institute's effective operation. The academic calendar offers the suggested travel path for the academic activity.
- The institute director and the heads of the departments construct department-specific academic calendars in conformity with the KBC NMU academic calendar. The academic calendar of the Institute contains information about the beginning of each semester, holidays, special days, and a range of events like industrial visits, expert talks, seminars, etc.
- The academic calendar also offers the tentative schedule for internal exams. This helps students prepare well in advance

for internal exams.

- Hands-on learning activities such as Field Work (Anwesh), Mini Projects, and Participative Learning Activities like the Yuva Din and Environmental Science Poster Presentation created by the Institute for the benefit of students are scheduled according to the academic calendar.
- The department-specific calendars for professors and students are available on the institution's website and notice board, respectively.
- The Institute Director and department heads are in charge of organizing and carrying out the academic schedule.
- The department head follows the departmental academic calendar in creating the semester-by-semester schedules of internal examinations for both theory and practical courses.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/7-1.1.2-7-1.1.2-Academic-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

24

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2401

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute believes that incorporating cross-cutting issues into

the curriculum would boost students' education as well as their social commitment. In support of this, the Institute conducts a number of seminars and related events.

Gender:-

The Institute executes events based on themes such as, Two Days "Samabhav" International Film Festival on Gender Diversity and Inclusion, Self Defense Training for Girls, Residential camp on Gender Sensitization, Women's Day Celebration etc. The co-curricular activities for girls and boys together include workshops, paper / project competitions, group discussions, technical quiz, etc. Both boys and girls participate in a variety of academic, extracurricular, and co-curricular activities.

Human values, sustainability, environment, and professional ethics:-

The subject 'Environmental Studies' is a part of the curriculum. Apart from these, activities arranged are Tree Plantation, River Cleanliness Drive and Swachhata Pandharwada, Environmental Science Poster Presentation, Importance of Organ Donation, Importance of Physical Fitness in Professional Life, NSS Day Celebration, Gram Vachan Katta, Guru Purnima etc. Courses on human rights and professional ethics are also offered in the curriculum. Several committees like Yuvati Sabha, Woman Anti-Harassment Committee, and the Anti-Ragging Committee. Professional ethics and human rights programmes are run by the institution at faculty and student levels.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1055

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/8-1.4.1-8-1.4.1-Feedback-Combine-Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rcpimrd.ac.in/files/aqar-22-23/9-Feedback-Action-Taken-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

640

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

479

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution Assessment and initiative Programs -For Advance learners and Slow Learners

- Institute analyses student marks in previous qualifying examination and common entrance test, on this basis advance and slow learners are identified.
- From thorough analysis of result, the students who are likely to fail in Credit Test are identified.
- Students are continuously monitored and council by class teacher through parent teacher students meeting and advance and slow learners are identified.

Institution Assessment and initiative Programs -For Slow learners:

- On the basis of qualified examination result and Credit Test score slow learners are identified.
- From thorough analysis of result, the students who are likely to fail in Credit Test are identified.
- Experienced teachers are assigned to the classes of slow learners.
- For backlog subjects, additional classes are arranged.
- Failed students are allowed to attend classes.
- For complex programming language, account and management subjects, separate fundamental subject workshops are arranged.

For Advance learners:

- Institute provides guidance and organizes expert talks and guest lecture, workshops and competitions.
- Regular meetings are scheduled with students, where all difficulties are discussed and additional inputs are given, so that their academic performance increases.
- Institute also provides special learning programs where students implement their learnt skills such as Mini Project, Avishkar, Poster and Quiz competitions, Communication skills Development activities.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/10-2.2.1-10-2.2-Catering-to-Student-Diversity-2022-23.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1580	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Activities:

- Mini Project are developed to bridge the gap between theoretical concepts and practical applications.
- Field work, to transform theoretical knowledge to practical and real life experience.
- Software Exhibitions; to implement theoretical and Practical knowledge.

Participative Learning Activities

- Induction Program is organized to feel comfortable, open up, set a healthy daily routine, create bonding between faculty members and students. Various activities like Stress

Management, Time Management, Team Building, Talent Hunt etc. promotes positive attitude and excitement for learning.

- Learner-centered teaching methods such as role play, Coursera, SWAYAM (E-certification), project work, field visit, case study, debate, Class Level Presentation on Small Sector Industries (SSI), Nutrition Party etc. are implemented.
- Interactive activities inside and outside the campus are organized & are also encouraged to participate in intercollegiate competitions.
- Activities like Group discussion, Seminar, Poster Presentation, Group study and Quiz are organized to improve soft skills.
- Global Business Foundation Skill (GBFS) - an activity based training program.

Problem solving methodologies:

- The faculty members are encouraged for new experiments beyond

the syllabus.

- Industry need based cases to know issues of the real corporate world.

Students are encouraged to participate in Project development, Coding Competitions, video creation, Picture Perception, Story Writing and management events.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/11-2.3.1-11-2.3.1-Stud-Centric-Activity-Report.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Tools used by the Faculty Members:

- Computers and Laptop are provided available in each classroom and lab having inbuilt webcam.
- LCD Projector : Projectors are installed in all classrooms and labs and are effectively used by the faculty members.
- Wifi : The Campus is wifi enabled, Staff and students use internet for various purposes.
- Pen Tab: Pen Tabs are available for online lectures and practical sessions.
- Online course platforms -eLearning courses like MOOCs / NPTEL / Coursera / SWAYAM are routinely used to cope with updated technologies.
- Zoom, Google Meet, Microsoft Team, and Google Classroom ,Google Forms & what's App: are user friendly video conference tool are available and used for online teaching, providing Notes, Assignments & exam and Google Forms used for Quiz, pools etc.
- DELNET resources: The DELNET resources also provided in accessing information from anywhere
- Skype - Used for guest lectures, expert talks, counselling sessions, Online Interviews and various competitions. Technical and management events such as Online -Poster making, training workshops, Project presentations, Debates, paper presentations etc also conducted in Online mode.
- Seminar and Auditorium are equipped with Audio Systems which

is used for all types of formal assembly lectures, award ceremonies etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

285

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institute continuously monitors the performance of the students through practice tests, internal theory and practical examinations. Institute communicates internal examination system, mode and schedule well in advance during the Induction program. Parent teachers conducts class level meetings and share necessary instructions about internal examination. Post pandemic as per the guidelines of the university all the examination for the academic year 2022-23 were conducted in offline descriptive mode. Department-wise academic calendar is displayed on the notice board consisting tentative schedule of internal examination. Subject wise syllabus completion report is prepared and verified from department head prior to each internal examination to ensure adequacy of syllabus completion for the internal examination. Exam committee in consultation with department head finalizes the dates of the internal examination. Notice about internal examination is circulated among students, faculty members and is also shared in the

Whatsapp group of respective classes. Parent teacher also convey necessary instructions about the internal examination during parent teacher meetings. After the completion of the internal assessments answer sheets are shown to the students. This practice helps students to identify their mistakes and area of improvement and also to sort out the grievances related to the assessment of internal examinations prima facie

File Description	Documents
Any additional information	View File
Link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/12-2.5.1-12-2.5.1-Exam-Notices.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute had framed a deadline of one week for the assessment of the answer sheet of internal examination. Concerned head of the department along with the exam committee ensures the smooth and transparent assessment of the answer sheet. Post assessment subject teachers show the evaluated answer sheet to the students. This system helps the students as well as subject teachers to identify any discrepancies in the evaluation system. Students do have freedom to ask subject teacher regarding their doubts if any about the evaluated answer sheet. In case of non- satisfaction of the doubts student do have a liberty to approach to the examination committee as well as department head to resolve the grievances. Institute had also designed mechanism for grievances related to the internal assessment. Student if not satisfied with the internal assessment can approach to the departmental exam committee and get the grievance resolved.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/13-2.5.2-13-2.5.2-Supporting-File-Flow-Chart.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes and course outcomes for some of the programmes are provided by the parent university and are displayed on university and institute website. Whereas for other programmes, course objectives and program objectives are provided by the university, hence the program objective and course objective provided by university is considered as program outcome and subject objective as course outcome. The program and course objectives are communicated to students through displaying it on the Institute website.

Program and course objectives are presented during the Induction Program organized by departments at the beginning of each academic year, are also communicated during first parent-teacher meet and also at the time of admission counseling. Course objectives are explained by subject teacher in the very first lecture.

Program

Program Outcomes (PO)

Course Outcomes (CO)

Master in Computer Application (MCA)

Yes

Course Objectives are stated by Affiliating University

Master in Computer Application Integrated (MCA Integrated)

Yes

Course Objectives are stated by Affiliating University

Bachelor of Computer Application (BCA)

Yes

Course Objectives are stated by Affiliating University

Bachelor of Business Administration (BBA)

Program Objectives are stated by Affiliating University

Course Objectives are stated by Affiliating University

Bachelor of Management Studies (BMS)

Program Objectives are stated by Affiliating University

NA

*NA - Not Available / provided by KBC-North Maharashtra University, Jalgaon

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/14-2.6.1-14-2.6.1-Course-Outcome-2022-23-Additional-File.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Following methods are used to ensure that the stated objectives of curriculum achieved in the course of implementation as follows:

- Teaching faculty members prepares lecture and practical plans and stick to it for effective curriculum completion as per schedule.
- Teaching faculty members maintain academic diary and continuously monitor the performance of students in the academic diary.
- Credit test, Practical session and viva-voce are conducted to monitor the fulfillment of the course objectives.
- Course outcome is attained through seminars, internal practical's, assignments, credit tests and projects on regular basis.
- Teaching faculty members maintain continuous assessment record in academic diary and get it verified from the HOD.
- If at any stage, the department realizes that the said objectives are not being achieved, the department head plans for a remedial action and strategies are devised to cover up the gaps, if any in the delivery of the curriculum.
- Students are encouraged to complete projects and field work.

- Feedback is analyzed and remedial steps are taken to achieve stated objectives of the curriculum.

Following inputs used for assessment:-

1. Review of University results.
2. Placement records.
3. Status of syllabus completion.
4. Merit list of University.
5. Credit Tests Assessment and Performance.
6. Assignments.
7. MCA: Placement -cum- Industrial Training.
8. Seminars and workshops.
9. Field work and Projects.
10. Poster / PowerPoint and Software exhibition.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/15-2.6.2-15-2.6.2-PO- -CO-Fulfillment-of-Attainment-2022-Additional-File.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

358

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.rcpimrd.ac.in/aqar-2022-23

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.rcpimrd.ac.in/uploads/aqar-2022-23/17-2.7.1-17-2.7.1-Student-Satisfaction-Suvery.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Adhering to its vision and keeping the pace with time, the institute has taken every effort to create an ecosystem for innovation and research for creation and transfer of knowledge. The following initiatives have been undertaken for creation and transfer of knowledge:

- The institution provides an environment that encourages developing innovative practices of engaging with the obtaining and transferring of knowledge.
- Institute recruits meritorious, dynamic and enterprising young faculty through an elaborate selection process that involves careful scrutiny of applications.
- Institute has a Performance Based Assessment System, encourages faculty members to enhance their teaching, research and administrative skills, social services, professional development programmes, conferences, seminars and workshops.
- The institution provides working environment, mentorship and other support to the faculty members.
- ED Cell has been formed with an aim of encouraging novelty driven entrepreneurial activities and to uphold aspiring entrepreneurs.
- Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized.
- Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.
- Project /Field work/Surveying are necessary.
- Activities in the social arena are enhanced under the banner of NSS, SDD and Voluntarily by students. Some of the classes are needed to prepare and submit their project work.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/19-3.2.1-19-3.2.1-Supporintg-Certificates_compressed.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://www.rcpimrd.ac.in/our-researchers
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

? Social responsibility is a duty of every individual citizen and he or she has to perform it so as to maintain a socio- economic balance in the society.

? The vision of our institute is to provide proper environment for development of Social, Emotional, Intellectual and physical quotients of our students.

? The Moral and ethical values of good human being and citizenship are inculcated in our students by value added education by our Teachers and Mentors.

? Students are encouraged to identify the needs of society. And apply the engineering knowledge to solve their problems.

? In order to imbibe different qualities in student our university academic system has special audit points for the extracurricular

activities of the student.

Social Awareness Programs

The institute focuses on creating good neighborhood- community network and student engagement among students by arranging visits to nearby villages along with teachers to assess the need of society and to do work for them.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/activity_reports/1713859728_1662086636.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3202

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has developed infrastructural facilities as per the norms of the apex bodies, and up-graded time to time. ICT Enabled Class Rooms: Spacious class rooms well-equipped with LCD projector, computer and Wi-Fi facility. Upgraded Computer Labs: Computer labs with latest configuration hardware, licensed software, LCD projector, Air conditioner and Internet connection. Seminar Hall: Seminar hall well-equipped with LCD projector, Wi-Fi facility and audio tools. Auditorium Hall: A world class AC auditorium hall, equipped with large screen, audio system and LCD projector with internet and Wi-Fi facility.

Library: Library has 10,107 books, 48 / International journals, 278 CDs related to syllabus and magazines. Library has subscription to "Developing Library Network (DELNET)" which provides numbers of e-resources. Online Public Access Catalogue (OPAC) facility is available in library. Reading Room: Well-furnished and peaceful reading room with Wi-Fi facility. Internet Connectivity: 100 Mbps internet connection in shared mode. Wi-Fi Facility: Institute has 100 Mbps internet connection with Wi-Fi. Server Room: For systematic control on computer labs and providing uninterrupted IT services. Student Co-operative Store: Student Co-operative Store for students' academic needs. Generator Facility: 125KV capacity diesel generator.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/22-4.1.1-22-4.1.1-Teaching-and-Learning-Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has spacious sports facilities for indoor and outdoor sports. Institute has appointed a physical director to take care of all sport activities and equipments. Institute has playground (on sharing basis) for outdoor games. Institute has provided sports facilities for indoor games like Chess, Table Tennis, Badminton and Power lifting. Institute's students have regularly participated in various sports competitions at various levels.

Specification of Play Ground

Area / Size

Year of Establishment

User Rate

27697 m2

2002

Regularly

Institute has gymnasium (on sharing basis) equipped with the modern equipment for health wellness of students.

Specification of Gymnasium

Area / Size

Year of Establishment

User Rate

300 m2

2018

Regularly

Institute organizes various cultural activities for encouragement of students and to explore their hidden talents. Institute has enough space and lush green campus for conducting cultural activities. Institute has seminar hall equipped with LCD projector, Wi-Fi facility and audio tools. Institute has a world class air-conditioned auditorium hall with seating capacity of 200+. The auditorium hall is equipped with large size screen, powerful audio system and LCD projector with internet connection and Wi-Fi facility.

Specification of

Area / Size

Year of Establishment

User Rate

220.08 m²

2006

Regularly

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/23-4.1.2-23-4.1.2-Additional-Information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcpimrd.ac.in/files/aqar-22-23/24-4.1.3-Geo-Tagged-Photo.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

236.92

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Library Collection:** Library has collection of 10,043+ books including reference books, text books, various dictionaries and encyclopedias, subscription of 48 National and International journals and magazines to make available most recent knowledge, 278 CDs of various books and 11 newspapers are made accessible daily in the library for developing reading habit and also to update general knowledge.
- **Library Automation:** Institute library is automated from 2010. Libman Software (Cloud Based) is used for regular housekeeping works of library from the year A.Y. 2019-20. Bar code system is implemented for books and library cards for circulation process. Library has well furnished and peaceful reading room

of 120 students seating arrangement with Wi-Fi facility.

- **E-Database:** Library has subscription of Developing Library Network (DELNET) database and registered for National Digital Library of India (NDLI). DELNET provides online access to full text e-journals, e-books, thesis, dissertations and also Inter library loan facility. NDLI provides online access to all users to prepare themselves for entrance and competitive examinations and regular academics.
- **Online Public Access Catalogue (OPAC):** Online Public Access Catalogue facility is made available through Master Software, Library Management Software. User can search the library collection through OPAC with all bibliographical details of a specific book.
- **Internet Facility:** Internet facilities are made available for the students as well as faculty members to access e-resources in digital library. Students and faculty members can access various study materials, audio and video clips related to academics and research purpose.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/25-4.2.1-25-4.2.1-Libman-Screenshots-2022-23.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.09

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

222

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute has given top priority to up-gradation of IT facilities for ensuring high-end teaching-learning environment. Institute has updated hardware configurations and licensed software. Institute ensures updates of IT infrastructure through suggestions and requirements from head of departments, IT In-charge and lab assistants after reviewing changes in course requirements and current status of computer labs.

Suggestions and requirements are reported to IQAC for review. As per suggestions of IQAC, updates the IT infrastructure.

Presently there are 339 desktop computers, 100 Mbps internet connection with Wi-Fi facility by using 9 access points.

Internet connection is provided to students after registration of

mobile and laptop MAC address. All computers are connected through wired network and internet access is controlled through firewall.

Institute has server room for providing uninterrupted IT services for teaching and learning. Institute always review the current needs and accordingly internet bandwidth is upgraded from time to time.

The Institute has subscribed "Microsoft Imagine Premium" from Microsoft Developer Network (MSDN). It is annually renewed to utilize additional Microsoft Software and services, System Software and Application Software which are upgraded time to time.

Institute has updated server-client based antivirus quick heal technology, "Seqrite Endpoint Security" is activated for 200 users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/26-4.3.1-26-4.3.1-IT-Facilities.pdf

4.3.2 - Number of Computers

265

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

111.19

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Infrastructural facilities:** Infrastructural facilities are maintained centrally by central construction department.
- **Optimum utilization of Infrastructural facilities:** Optimum utilization of class rooms, computer labs and seminar hall are ensured by time-table for each department.
- **Computers, IT Equipment and Software:** Repairing and maintenance of computers, IT equipments and software are conducted before commencement of semester examination by lab assistants under supervision of IT In-charge and HOD's.
- **Annual Maintenance contracts (AMC):** Repairing and maintenance of generator, air conditioner, UPS and batteries, drinking water cooler, R.O. purification plant, Solar panels and Lift are ensured through annual maintenance contracts with respective suppliers.
- **Health and Hygiene:** Housekeeping staff is appointed to maintain cleanliness and hygienic conditions. Water tank cleaning services are hired.
- **Library:** Institute ensures effective utilization and maintenance of library through library committee. IT facilities of library are maintained by lab assistants.
- **Sports Equipments and facilities:** Institute level sport

committee is responsible to take care of sports equipments and regular sports activities. Maintenance of playground is ensured under construction department of Trust.

- **Campus Security:** CCTV cameras are installed in the campus to prohibit malpractices and security guards are also appointed by the Central Office.
- **Internet facility:** Institute is provided internet facility through Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/27-4.4.2-27-4.4.2-Policy-details-of-systems-and-procedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

290

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.rcpimrd.ac.in/uploads/agar-2022-23/28-5.1.3-28-5.1.3-Skills-Enhancement-Report_compressed.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

265

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

265

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

265

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

23

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per university norms, the student council consists of academic toppers of each class, sports representative, cultural representative and two girls' representatives. Student council plays a vital role in maintaining discipline on the campus. Any significant issues on the campus are decided by their representation. They act as a bridge between students and faculty members. They voice the grievance of student to the Institute governing body. Student council provides students an opportunity to develop leadership qualities by organizing and implementing different activities. It also plays a vital role in getting sponsors for institute programmes and act as fund raisers. A representative student helps in organizing various co-curricular and extra-curricular activities. Institute has student representatives in different committees such as Anti-ragging committee, Cultural, Sports, Training and Placement, Library, Examination, CSI, E-bulletin etc. and are also involved in various activities and events organized throughout the year.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/29-5.3.2-29-5.3.2-Student-Council-2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institute established a registered Alumni Association with registration no: Dhule/0000037/2018 via the Act 1860(XXI of 1860). This association works effectively since 2018-2019. Due to the excellent rapport shared by our faculty members with alumni, we are able to make a strong bonding and network between alumni and the Institute. The main objective of Alumni Association is to: Create a strong network between Alumni and the Institute. Create a strong network for Alumni progression as well as students' progression. To promote a sustained sense of belongingness to the alma-mater among the Alumni by being in regular contact with them. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of

the Alumni. With these objectives, we are sure that we can increase strong bonding among Alumni and the Institute. Till date we have total 273 number of alumni registered with association from MCA, MMS, IMCA, BCA, BBA and BMS.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/30-5.4.1-30-5.4.1-Alumni-Association-Descri.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission of the Institute focuses on the needs of society by providing quality education. The governance of institute is democratic and participative in nature which comprises of Managing Committee, Local Managing Committee - LMC (involves teaching and non-teaching staff representatives). Such governance plays a significant role in the quality improvement of the institute. The Institute promotes a culture of delegation of powers through decentralisation. The Director delegates the authority to HODs, Registrar and coordinators of various committees to ensure implementation of participative and decentralised governance. Faculty members and staff are assigned with the roles and responsibility of various committees to work in a pleasant environment.

A role of IQAC is to maintain the momentum of quality perception. In the preparation of the Perspective Plan, the Internal Quality Assurance Cell (IQAC) of the institute have taken initiatives to obtain inputs from all stakeholders viz, Director, faculty members, administrative staff, students, Alumni, parents and the educational experts.

Stakeholder's expectations, management policies, the vision and mission statements of the institute is also considered as a base for perspective plan. The Institute have perspective plan for development through expansion and enhancement of infrastructure, research and development, adoption of new courses.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/31-6.1.1-31-6.1.1-Vision-Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralize Participative Management:

A sports department plays a vital role in nurturing the all-round development of students. It actively encourages physical fitness, character growth, teamwork, and the honing of skills.

At our institution, the Sports Department is a dynamic and integral component of campus life. Its focus lies in enhancing physical fitness, nurturing sportsmanship, and cultivating talent among our students. Our sports amenities and programs are thoughtfully designed to cater to a wide variety of interests and skill levels, promoting participation in both recreational and competitive activities.

Objectives:

- To promote physical fitness and overall well-being among our students.
- To identify and nurture sporting talent among our students.
- To encourage friendly competition among colleges and universities.
- To provide proper guidance and opportunity to athlete who are interested in sports.
- To give proper training to players and prepare them to play at a higher level.
- To inculcate players various interpersonal skills such as patience, communication, leadership, punctuality, accountability, teamwork, trust etc..
- To organize various fun and fitness activities (like cycling,

yoga, walking, jogging, tracking, etc..) to create interest among those who are not interested in sports.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/32-6.1.2-32-6.1.2-Decentralize-Participative-Management-Additional-Info_compressed.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institute strategic plan focuses on providing ICT Enabled tools and Services to Students and Teachers. Institute provides the latest IT infrastructure to the teachers and students to impart ICT enabled teaching and learning environment. The summary is as follow:

ICT Enables Classrooms & Staff Rooms:

ICT enabled Classrooms and Seminar Halls are equipped with Smart Board / LCD Projector, Internet, Wi-Fi, Audio Facility for effective teaching learning process. The staff and student uses smart boards for effective teaching and presentations. The staff rooms are also having computers, network Wi-fi connectivity.

ICT Enabled Labs:

The computer labs are having Air Conditioners, latest configuration all in One Computers, Projectors, all computers are connected with LAN using fast Ethernet and internet connection.

ICT Enabled Campus:

The Institute campus has high-speed Wi-Fi-enabled internet services. To provide security to the students and staff, the campus has a network of CCTV cameras.

ICT Enabled Library:

The Library is air conditioned, having Computers, Networking, printer, online journals, Magazines etc. Institute library is equipped with - Library management software, Online E-Journals and

Database Access service, Internet and WI-FI Service, WEB OPAC & MOPAC (Android Mobile App.), digital section with 10 computers, Online E-Journals and Database Access service.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/33-6.2.1-33-6.2.1-Action-Plan-Deploy-ICT-Infra.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational Structure

The institute is having well set of decision making processes. The Director is the Head of the Institution. Decisions made by IQAC are circulated by Director to all the faculty members and administrative staff. Director of Institute works with the five main sections i.e. office administration, academics, training & placement, extracurricular activities and the auxiliary bodies. The auxiliary bodies work for alumni, anti-ragging, grievance etc. The Extra-curricular activities like sports, cultural events, and various competitions are looked after by faculty members and students representative. Training and placement is independent cell for training and placement activities. The office is administered through registrar for accounts and establishment sections.

The institute have well defined Policies for various bodies, processes etc. and the Policy Document is available in office (It includes : Service Rules, Recruitment Policy, Probation Policy, Group Medi-claim & Accident Insurance Policy, Policy against Sexual Harassment, Leave Policy, Time and Attendance Management Policy, Anti-Ragging Policy, Consultancy Policy).

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/34-6.2.2-34-6.2.2-Policy-Document.pdf
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute gives importance for effective welfare measures and is aware of taking various welfare measures for Teaching and Non-Teaching staff. The Institute recognizes all its employees as the most valuable resource and provides supportive working surroundings to all staff which empowers them to develop and optimize their full potential. Teaching and Non-Teaching staffs are expected to contribute and participate effectively in achieving Institute mission and vision.

The institution has set norms for professional development of Teaching and Non-Teaching staffs by motivating to pursue higher studies, financial assistance to attend FDP, Conferences, Workshops, Seminars in their field of specialization, encouraging attending and presenting research Papers in National / International conferences and publishing research papers in referred journals.

List of Welfare Measures

1. Medical Insurance
2. Accidental Insurance
3. Financial assistance to Conference and Workshops
4. Uniforms to all staff
5. Communication expenses
6. Mobile & diesel allowances for senior staff
7. Immediate availability of Personal Loans by the Co-operative Bank managed by the Management

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/35-6.3.1-35-6.3.1-Staff-Welfare-Measures-All-Docs.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

32

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has well defined Performance Appraisal System, appraisal done annually by submission of API (Academic Performance Indicator).

The assessment is done by HODs and Director, and the summary report is submitted to IQAC and necessary action is taken by director as per IQAC suggestions.

3 categories of API system:-

Category-I: Teaching, Learning And Evaluation Related Activities

Includes record of: Lectures, seminars, tutorials, practical, project, extra duty. Teaching, results, attendance. Use of participatory and innovative teaching-learning methodologies.

Category- II: Co-Curricular, Extension and Professional Development Related Activities

Includes: Student related co-curricular, extension and field based activities, Contribution to Corporate life, department and institution level academic and administrative duties, Professional Development activities.

Category -III: Research, Publications and Academic Contributions

Includes: Publications of Papers, Books, Seminar/ Workshops attended, Research Projects & Grants received, Patent, Research Guidance etc.

Outcome: It helps in identifying the potential area of faculty, awareness about individual areas of improvement. As per API score Appreciation or counselling is done by Director.

Administrative Staff :

All administrative staff are assessed through annual confidential report by Registrar, HODs based on Documentation, Regularity, Sincerity, helping attitude, hard work, Discipline, Reliability, Co-operation, knowledge, upgradation of domain knowledge, initiative in work etc.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/36-6.3.5-36-6.3.5-API-Form-Teaching-and-Admin-Staff-Additional-Info.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The prime objective of institutional financial audit is to review the income, expenditures and financial position of the Institute.

Internal check-

Day-to-day financial transactions are checked by the Chief Finance Officer. The institute also has an internal checking mechanism by the authorized person appointed by the trust at every 6 months. Internal checking ensures that the financial transactions made are transparent and are in accordance with the rules and regulations made by Government and Trust.

External Audit-

External audit is done annually at the end of financial year by an external auditor who is registered CA under ICAI (The Institute of Chartered Accountants of India). External auditor conducts audit to determine the quality of financial operations performed. The auditor reviews financial transactions and expenditure record. The audit is conducted as per requirement of government and income tax department. External audit is carried out on yearly basis. The recent external audit was conducted on 21/08/2023 by CA "Mr. Vijay M. Rathi".

Internal checking and external audit ensures accountability and minimizes the divergence. Minor errors of the financial transactions when pointed out by audit are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/37-6.4.1-37-6.4.1-All-4-Audit-Reports-Merged_compressed.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

50400

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute is purely a self-financing institute. It does not receive any funding from any agency such as the UGC and other governmental bodies. The institute has to generate its own resources.

Procedures for Mobilization of Funds and optimal utilization of resources:

The primary source of funds is through the fees received from the students and minor grants for development of staff and student.

The Institute organizes various conferences and workshops every academic year in association with University, for which Institute receives funds from the K. B. C. North Maharashtra University, Jalgaon.

The budgets and financial planning are prepared every year. The budgets are approved by the Managing Committee of the R. C. Patel Educational Trust. The expenses incurred for day-to-day academic and administrative operations are under the powers of the Director of the Institute.

A major amount is utilized on the salaries of staff and maintenance and up-gradation of infrastructural facility.

The Institute also provides funds to the faculty members for attending conferences, seminars and workshops organized at national and international levels.

To ensure the effective, transparent and fair utilization of the resources, the accounts of the Institute are audited by external auditor.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/38-6.4.3-38-6.4.3-Alumni-Meet-2022-2023.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic and Administrative Audit (AAA) is the process of evaluating the efficiency and effectiveness of an academic institution. The Academic and Administrative Audit is a peer review process including a self-study and a site visit by peers from inside and outside the institution. IMRD conducts AAA at regular intervals to review the programmes and academic activities in the departments and in the institution. The aim of AAA is to analyze and evaluate the institution's academic-administrative processes. It enables to improve the quality of the institution as a whole.

Add on Courses

Through this the Institute aims at imparting crucial job skills to the students through various certificate programmes, thus enabling them to acquire an additional certificate along with their Degree certificates. Students can pursue these certificate programmes along with their regular Degree programmes. Along with certificate programs. Institute also focuses on add on training programs which are conducted by third party organizations for IMRD students. These programs and add on training sessions can help students to learn new skills or improve existing ones, which can make them more competitive in the job market. Certificate courses and add-on programs provide individuals with focused and specialized knowledge in specific areas, enhancing their skills-qualifications.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/40-6.5.1-39-6.5.1-Activity-Report-AAA-MoU-LoI-8-MB.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Research is a creative and innovative activity that works incessantly towards development of new concepts, theories, and principles, making an addition to existing knowledge which helps society to grow and solve daily life problems. IMRD foresees the promotion of quality research within the Higher Education system. The research policy of the Institute aims to create and support research culture among its staff and students. It will enrich and enhance the professional competence among the faculty members; develop scientific temper and research aptitude; contribute to national development by establishing an institutional plan for facilitating their participation in research and related activities and provide the required resources and facilities. Currently 9 faculties are awarded Ph. D. degree and 12 faculties are pursuing Ph.D. under Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. In order to achieve the mission and vision of our institute, the Research Centre has been established in the year 2023 Affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

File Description	Documents
Paste link for additional information	https://www.rcpimrd.ac.in/uploads/agar-2022-23/42-6.5.2-40-6.5.2-IQAC-reviews-growth-Spoken-tutorial-Final-NAAC.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives

B. Any 3 of the above

**with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rcpimrd.ac.in/uploads/agar-2022-23/43-6.5.3-41-6.5.3-Quality-Initiatives-Merged compressed.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity in education signifies that males and females have equal opportunities for economic, social, cultural, and political development. A genuine spirit of education is upheld in the institute, where no discrimination based on caste, creed, religion, or gender, including the third gender, is tolerated.

The institute prioritizes the safety, security, and counseling needs of both male and female students through its comprehensive Equity, Diversity, and Non-discrimination policy guidelines. Various committees ensure the safety and security of female students, including timely medical assistance and thorough security checks at the entrance of the campus. CCTV cameras are strategically installed in and around the premises to enhance safety measures. The Grievance Cell provides a convenient platform for female students to address any harassment issues they may face.

To accommodate the needs of male and female students, separate rooms, toilets, and hostel facilities are provided. Institute organizes and commemorates important events such as National Girl Child Day, International Women's Day, and workshops on topics like "LAF" (Love Attraction Friendship) and Swayam Siddha. Committees

like Yuvati Sabha, Anti-ragging, Women Anti-Harassment, and Grievances Committee are established to mentor and support students. Additionally, a Parent-Teacher-Student system is in place to ensure the well-being of students.

File Description	Documents
Annual gender sensitization action plan	https://www.rcpimrd.ac.in/uploads/agar-2022-23/44-7.1.1-42-7.1.1-Gender-Densitization-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute focuses for minimal waste generation. Solid waste is segregated as bio degradable and non-degradable and handed over to Municipal Corporation as a part of Swachh Bharat initiative. Segregation of dry and wet waste in separate dustbins is done, thus maintaining the Campus cleans and Eco-friendly. The use of plastic carry bags, cups and laminated paper plates are prohibited.

Solid-Waste Management: Institute takes all measures to ensure that the campus is free of plastic materials and other harmful wastes. Policy of Reduce, Reuse and Re-cycle is followed. Separate dustbins are provided for dry and wet garbage, No generation of any hazardous

waste. Garbage from Institute, hostels and office buildings is collected and lifted from the garbage dumps daily by the Municipality vehicles.

Liquid-Waste Management:

- Save water posters are displayed at water areas.
- Proper drainage system is arranged.
- Does not use any chemicals and other liquids.

E-Waste Management:

- Electronic goods are put to optimum use; the minor repairs are done by laboratory assistants and the major by the professional technicians.
- UPS Batteries are recharged/repaired/exchanged from suppliers.
- Institute adopts 'Waste to Best' policy, outdated computers are donated to parent trust; to provide to the needy schools.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles	B. Any 3 of the above

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :

A. Any 4 or all of the above

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute is committed for providing inclusive environment to students for tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. In order to provide such inclusive environment, institute organizes various activities and celebrates various days.

The Shivswarajya Din on 21/6/2022, Death Anniversary of Lokmanya Tilak and Birth Anniversary of Lokshahir Annabhau Sathe on 01/08/2022, International Day of Indigenous People on 09/08/2022, Gandhi Jayanti Celebration on 02/10/2022, National Unity Day Celebration on the Occasion of Shri Sardar Valbhbhai Patel Birth Anniversary 31/10/2022, Celebration of Krantiveer Birsa Munda Jayanti 15/11/2022 and Constitution Day on 26/11/2022, HIV-AIDS Awareness Week Celebration on 1/12/2022, Poster Presentation & Slogan Writing Competition on the occasion of AIDS Day on 2/12/2022, National Youth Day on 12/01/2023, "Plog-Run" Clean Survey 2023 under Majhi Vasundhara Mission on 01/02/2023, "River Cleaning Under Majhi Vasundhara Mission" on 02/02/2023, Annual Gathering and Prize Distribution- "Rhythm - 2023" on 05/02/2023 and Yuvarang 2022-2023 from 9/02/2023 to 13/02/2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At RCPET's IMRD Shirpur, the emphasis is placed on providing holistic education to students, which includes sensitizing them to their constitutional rights, values, duties, and responsibilities. The institute utilizes both the curriculum and extra-curricular activities to sensitize students and employees to their constitutional obligations. This report highlights the various initiatives taken by IMRD to achieve this objective and create responsible citizens.

Sensitization through Curriculum, Promoting Inclusivity, Extra-Curricular Activities, Awareness Programs, Institutional Policies, Mandatory Courses etc...

Awareness Program and Event

Date

Tree plantation Drive

10/08/2022

World Organ Day

13/08/2022

Swachhata Pandharwada Activities

01/08/2022

To 15/8/2022

Swaraj Mahostav HarGhar Tiranga GharGhar Tiranga

09/08/2022

To 17/08/2022

Nirmalya Sankalan Programme

06/09/2022

To 09/09/2022

Blood Donation Camp

14/09/2022

Clean India Campaign

19/10/2022

National youth day

12 /01/2023

"Plog-Run" Clean Survey 2023 Under Majhi Vasundhara Mission

01/02/2023

"River Cleaning Under Majhi Vasundhara Mission"

02/02/2023

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.rcpimrd.ac.in/uploads/aqar-2022-23/45-7.1.9-43-7.1.9-Sensitization-Activities-Report.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.

A. All of the above

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute's commitment to celebrating national and international days, events, and festivals reflects its dedication to providing a holistic educational experience to students. Through these celebrations, students gain knowledge about various cultures, historical events, and the contributions of great personalities. Moreover, these activities promote a sense of unity, patriotism, and cultural understanding among the students. By actively participating in these events, students develop a deep appreciation for their heritage and the values that shape their nation. The celebration of National and Commemorative days, events and festivals provide students with a platform to explore different aspects of culture, history, and social issues.

LIST OF THE ACTIVITIES 2022-2023

Sr. No.

Event Name

Date

1

Shivswarajya Din

06/06/2022

2

Yoga Day Celebration

21/6/2022

3

**Death Anniversary of Lokmanya Tilak and Birth Anniversary of
Lokshahir Annabhau Sathe**

01/08/2022

4

Swaraj Mahostav HarGhar Tiranga GharGhar Tiranga

09/08/2022 To

17/08/2022

5

Independence Day Celebration

15/08/2022

6

Teachers Day Celebration

05/09/2022

7

Gandhi Jayanti Celebration

02/10/2022

8

**National Unity Day Celebration on the Occasion of Shri Sardar
Valbhbhai Patel Birth Anniversary**

31/10/2022

9

Constitution Day

26/11/2022

10

National Youth Day

12/01/2023

11

Republic Day Celebration

26/01/2023

12

Maharashtra Day Celebration

01/05/2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I -Entrepreneurship Development Cell

Objective

- To aware students about entrepreneurship as a career option.
- To develop entrepreneurial skills.
- To unfold innovative ideas.
- To encourage participation in entrepreneurial skill development competitions.

The Context

The EDCell organizes various programs like webinars, seminars, workshops, and career sessions to boost awareness and entrepreneurial skill and knowledge, in collaboration with KCIIL -KBCNMU, SOBUS, MCED etc...

Evidence of Success:

•Awareness about self-employment, Entrepreneurship attitude and culture is developed.

•Students actively participated in business and research competitions, securing seed fund & awards.

Problems Encountered:

•Difficulty in motivating students for participation in competitions.

Resources Required:

•Assistance with Intellectual Property rights, Legal guidance, industrial mentors, investors, and networks.

II: Training & Placement Activities

Objectives:

- To explore various career options and to prepare students accordingly.
- To develop contacts with industries to understand employability skills and knowledge required.
- Organize quality training programs for technical and soft skills development.
- To organize On/Off campus drives.

The context:

Annual plan of training programs workshops, On/Off Campus drives is prepared and executed.

The practice:

T&P Cell has signed MoU with various renowned industries like

Infosys, Campus Credential, Eminence Skill Development, GTT, FUEL and many more for the training programs.

File Description	Documents
Best practices in the Institutional website	https://www.rcpimrd.ac.in/uploads/activity_reports/1713506450_1847967133.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

through best quality and well recognized programs for 360 degree development of students with high quality education. R.C. Patel Education Trust's Institute of Management Research and Development, Shirpur is a well-known Institute in the Khandesh area that comes under North Maharashtra University, Jalgaon. Institute is also maintaining goodwill and legacy of high quality education which helps to build good foundation of knowledge, employability skills among students. Institute is providing a supportive and nurturing environment that fosters the growth and development of students, irrespective of their socio-economic backgrounds. Institute majorly focuses on the following aspects.

- Innovative and Blended learning process:
- Interactive and updated learning curriculum as per industry standards.
- Focus on employability skills
- Students grooming from rural to global level:

Every member of our institution is adept at conveying the importance of maintaining discipline as a regular practice, emphasizing its pivotal role in accomplishing one's career objectives. The Institute is equipped with a unique ability to guide and support students who may feel lost or uncertain during the admission process. Every member of our institution is adept at conveying the importance of maintaining discipline as a regular practice, emphasizing its pivotal role in accomplishing one's career objectives.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plan of action for A. Y. 2023-24

(Approved by IQAC in the meeting held on 23rd Mar., 2023)

1. Modernization of infrastructure and ICT requirements during the year.
2. Organize social activities as per society need in collaboration with government organization.
3. More focused conduction of Training and Placement activities.
4. Focus on entrepreneurship development activities.
5. Staff development activities and encourage for research activities in staff.
6. Awareness of National Education Policy (NEP) among faculty members.
7. Promote faculty members for participation in syllabus framing as per NEP.
8. Carry on various good practices of the Institute; like Bridge Course, Induction program, Gender sensitization programs, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities through Yuvati sabha, NSS and SDD and other committees.
9. Increasing the Solar energy generation at Institute level.
10. Organizing research oriented activities.